

**EDUCATION PARTNER ADVISORY COMMITTEE
AGENDA**

TUESDAY, DECEMBER 13, 2022

12:30 PM – 1:30 PM PST (1:30 PM – 2:30 PM MST)

In person: School Board Office, 811 Stanley Street, Nelson BC

Via video conference: [Zoom](#) - Webinar ID: 657 3277 9733 – Password: 495118

1. Call to Order

2. Acknowledgement of Aboriginal Territory

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8.

3. Changes to Proposed Agenda

4. Adoption of Agenda

Proposed Resolution:

THAT the agenda for this December 13, 2022 meeting, **BE ADOPTED**, as circulated.

5. Receiving Presentations - Nil

6. Opportunity for Comments by the Public regarding items on this Agenda

The public may post comments or questions in the Q&A area on the webinar. These will be read aloud during the meeting.

7. Correspondence - Nil

8. Adoption of Minutes - Nil

9. Unfinished Business - Nil

10. New Business

A. Terms of Reference (p. 2)

App. 10A

B. Strategic Plan Public Engagement (p. 3)

App. 10B

C. Framework for Enhancing Student Learning

11. Comments or Questions from the Public

12. Meeting Schedule & Reminders (p. 18)

App. 12

The next meeting of the Committee is scheduled for January 10, 2023.

13. Adjournment of Meeting



EDUCATION PARTNER ADVISORY COMMITTEE
2022-2023 TERMS OF REFERENCE

I. PURPOSE

1. The Partner Advisory Committee is an advisory group and is chaired by the elected Trustee. In the absence of the elected Trustee the Board Vice-Chair will assume the chair.
2. The purpose of the Partner Advisory Committee is to bring together, on an ongoing basis, partner groups, senior staff, and the Board of Education to have informal discussions about how to support the district and provide advice to Board.
3. The Partner Advisory Committee will offer a venue for parties to discuss ways to work together in support of students, the school district and public education, building trust and sustaining strong functional relationships, and strengthening communication and information sharing. The discussions will be purposeful, constructive and team building in nature.
4. Partner Advisory Committee input will be considered in all matters related to the district but will not replace the accountability of district management and the Board of Education in decision making.
5. An annual schedule of meetings will be developed by the Chair of the committee, in collaboration with the Board Chair. An agenda will be developed for each meeting. To facilitate open discussion, summary minutes shall be recorded, following the minute-taking standards in Policy 124.
6. Labour relations or personnel matters will be addressed through district labour management meetings.



FROM: Trish Smillie, Superintendent
DATE: December 13, 2022
SUBJECT: Strategic Plan Public Engagement Process 2023

For Information

Introduction

This memorandum will outline the Strategic Plan Public Engagement Process. Input is sought from the Education Partner Advisory Committee prior to the Board approving this process.

Background

The mandate for public education and the Board of Education is outlined in the Statement of [Education Policy Order](#) and the [Framework for Enhancing Student Learning Policy](#).

As stated in the Education Policy Order, “the purpose of the British Columbia school system is to enable learners to develop their individual potential and to acquire the knowledge, skills, and attitudes needed to contribute to a healthy society and a prosperous and sustainable economy”.

The preamble to the School Act and the Statement of Education Policy Order (Mandate for the School System) states, the purpose of the British Columbia school system is to enable all learners to become literate, to develop their individual potential and to acquire the knowledge, skills and attitudes needed to contribute to a healthy, democratic and pluralistic society and a prosperous and sustainable economy. To achieve this purpose, there is a collective mandate to develop the Educated Citizen defined as the intellectual, human and social and career development of every student.

The Framework for Enhancing Student Learning policy requires that Boards of education will set, create and maintain a strategic plan. A strategic plan articulates the vision, mission, and values of the school district and is roadmap that identifies priorities that guides the district towards its short and long-term goals.

Strategic Plan 2018-2023

The Board of Education [2018-2023 Strategic Plan](#) is nearing its renewal date. With the consultation of the public and education partners, the Board will approve a redeveloped strategic plan. Outlined in the current plan are the vision, mission, and values which will be reviewed:

Vision:



Mission: We focus on excellence for all learners in a nurturing environment.

Values: Educational Success, Creativity and Imagination, Engaged Citizenship, Resiliency

The Board of Education provides a roadmap through its goals:

Learning: Literacy, numeracy, inclusion, Indigenization.

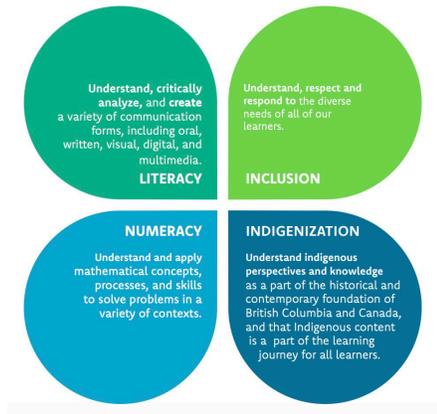
Organizational Excellence: Strategic Plan, Facilities Plan, Financial Plan, Technology Plan.

Relationships: Resilience: mental wellness; nurturing students, staff and families to excel.

Engagement: Students first - student, staff, community participation and leadership - local, provincial, global.

With a system-wide focus on intellectual, human and social, and career development, schools have a strong focus on academic success with a foundation of literacy, numeracy, and transitions. By supporting learners from pre-Kindergarten through to post-secondary, providing multiple pathways and a focus for all learners, all learners are welcome and supported in a variety of ways.

All students have the opportunity to reach the following goals:



Strategic Plan 2024 - 2029

The renewal of the strategic plan will be a consultative process that is outlined in the attached Public Engagement Plan for the Strategic Plan. This plan will be provided to the Board of Education for approval on December 13, 2022 at the Meeting of the Board Held in Public.



Strategic Plan Public Engagement

Process and Plan | 2022 - 2023



Acknowledgement

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Commitment

In each stage of the engagement process SD8 will keep partners informed, listen to and acknowledge concerns and aspirations, and provide feedback on how partner input influenced the strategic plan.

Inquire | Imagine + Inspire | Initiate



SD8's Guiding Principles will inform the engagement process whether in person or online...

Transparent
Respectful
Inclusive
Optimistic
Supportive
Active



Starting Point...

SD8 is renewing its strategic plan. The plan will set the mission, vision, goals and priorities for the Board of Education and staff for the next five years from 2024 through 2029.



The strategic plan will serve as a road map to ensure all partners in K-12 education work together so that all learners are enabled to develop their individual potential and acquire the knowledge, skills and attitudes to be successful.



Desired Outcomes are...

- Voices are heard and people feel valued
- Student voices are included
- All partners have an opportunity to shape how they wish to be engaged
- In each phase of the engagement, partners receive timely, appropriate and plain-language information so they can participate meaningfully
- The level of engagement is clear so partners understand the process and see how their input is included



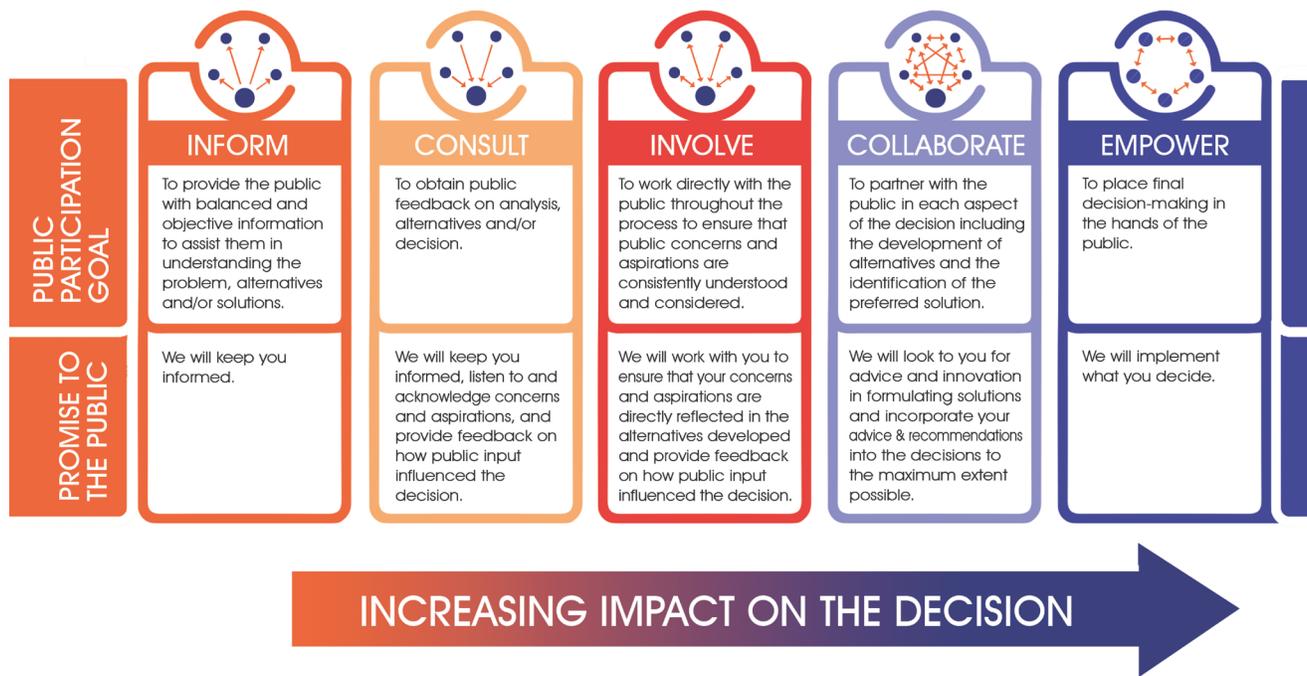
Public Engagement Timeline



<h2>Phase 1: Inquire</h2>	<p><i>Exploring through reflection, research, and analysis of relevant information</i></p>
<ul style="list-style-type: none">• Define contributors• Outline necessary information• Define expertise for every individual• Build good questions	<p>Internal Partners: <i>Board of Education SD8 Leaders, Educators and Staff Staff Associations Students & Families</i></p>
<h2>Phase 2: Imagine + Inspire</h2>	<p><i>Engage with our partners and communities, record and share our journey</i></p>
<ul style="list-style-type: none">• Envision ideal outcome• Create meaningful and inclusive engagement opportunities• Archive process and publicly post feedback	<p>External Partners: <i>Indigenous Leadership and Partners PACs School Communities Broader Public</i></p>
<h2>Phase 3: Initiate</h2>	<p><i>Formalize, celebrate, and take action on our new path forward</i></p>
<ul style="list-style-type: none">• Decision and rationale• Outcome and process forward• Celebration	<p><i>All Internal and External Partners</i></p>



Engagement is at the level of “Consult.”



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Outcomes...

Engaging with all partners will allow SD8 to set a clear path forward that includes the ideas and emphasis of students, families, school communities, staff and all those who value and participate in K-12 education in our district.

SD8 will share and celebrate all phases of the engagement process through our district and school sites, our online engagement portal, on our social media channels, as well as with local media. Information, documentation and celebration of outcomes will include:

- FAQs
- Videos, maps and images
- Stories, questions and comments
- Forums and polls



Engagement Schedule

PHASE 1 - INQUIRE

Date	Action	Involvement
Strategic Plan Engagement Process Approval		
Dec. 13	Draft engagement plan to Partner Advisory Group	Board of Education, ACE, CUPE, DPAC, KLTF, KLPVPA, LKB, Senior Staff
Dec. 13	Draft engagement plan to Board of Education for approval	Board of Education, Student Trustees and Senior Staff
Strategic Plan Pre-Engagement Inquiry		
Dec. 14	Strategic Plan Engagement Process and pre-engagement inquiry asking students, “How would you like to be engaged?”	Senior staff and Student Voice Council
Dec. 14-18	Introduction of Online Survey and Engagement Platform to all partners: “How would you like to be engaged?”	Senior staff and Student Voice Council
Dec 19 - Jan 1	Based on results of the pre-engagement inquiry, readjustment of Strategic Public Engagement Process, Questions, and Presentation	Senior Staff



PHASE 2 - IMAGINE AND INSPIRE

Date	Action	Involvement
Strategic Plan Public Engagement		
Jan 5	Introduction of Public Engagement Questions and Presentation. Leaders to provide presentation and survey materials to their teams	Senior staff, school and district leaders
Jan 6 - Feb 3	School and district leaders to provide presentation and survey materials to their teams	All staff
Jan 10	Strategic Plan Engagement Process Presentation at Meeting of the Board Held in Public	Board of Education and Public
Jan 11	Launch Strategic Plan Engagement Process through social media	Public
Jan 19	Strategic Plan Engagement Plan Consultation with DPAC	Board of Education, Senior Team and DPAC
Jan 23 - Feb 3	Strategic Plan Engagement Plan Consultation with Aboriginal Committee on Education and Lower Kootenay Band	Board of Education, Senior Team, ACE, Lower Kootenay Band
January 24	Strategic Plan Engagement Plan Consultation with KLTF and CUPE	Board of Education, Senior Team, CUPE, KLTF
Feb 7	Board Working Session on Results of Engagement and review of Initial Draft Strategic Plan	Board of Education and Senior Staff
Consultation on Draft Strategic Plan		
Feb 13 - 16	Facilitated School Community Engagement Sessions on Draft Strategic Plan	Facilitator, Board of Education, Senior Staff, and School Communities
Feb 16	Facilitated DPAC Engagement Session on Draft Strategic Plan	Facilitator, Board of Education, Senior Staff, and DPAC
Feb 22	Student Symposium on Draft Strategic Plan	Board of Education, Senior Staff, Student Trustees, and Student Voice Council
March 14	Partner Advisory Meeting on Draft Strategic Plan	Board of Education, ACE, CUPE, DPAC, KLTF, KLPVPA, LKB and Senior Staff
April 4,5	Adjustments made to Draft Strategic Plan based on feedback	Facilitator, Board of Education, Senior Staff
April 11	Introduction of Draft Strategic Plan at Meeting of the Board Held in Public and approval for posting for Field Testing	Board of Education and Senior Staff



PHASE 3 - INITIATE AND CELEBRATE

Date	Action	Involvement
Strategic Plan Presentation		
May 9	Final Strategic Plan presented at a Partner Advisory Committee and a Meeting of the Board Held in Public for Approval	Board of Education, Partner Advisory Committee, Senior Staff
May 9	Final Strategic Plan presented at a Meeting of the Board Held in Public for Approval	Board of Education, Senior Staff
May 16 - June 30	Provide thank yous to contributors	Senior staff



DATE	TIME (PST)	LOCATION	MEETINGS	COMMENT
September 13, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
September 27, 2022	1:30 – 2:30 pm	Board Office, Nelson	Closed Board Meeting	
	3:00 – 4:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	<i>Audited Financials Recommendation</i>
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	<i>Audited Financials Approval</i>
October 11, 2022	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
November 8, 2022	1:00 – 2:30 pm	Board Office, Nelson	Inaugural Meeting	<i>Elect Chair and Vice-Chair</i>
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	<i>Growth Plan presentation</i>
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
December 13, 2022	10:30 – 12:00 pm	Board Office, Nelson	Education Partner Advisory Committee	
	12:30 – 2:00 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
<i>Winter Break (December 19 – January 2)</i>				
January 10, 2023	9:30 – 10:30 pm	Board Office, Nelson	Education Partner Advisory Committee	
	11:00 – 12:30 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
February 14, 2023	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	<i>Amended Budget Recommendation</i>
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	<i>Amended Budget Approval</i>
March 14, 2023	11:00 – 12:30 pm	Board Office, Nelson	Policy Partner Advisory Committee	<i>Annual Budget Consultation Plan</i>
	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
<i>Spring Break (March 20 – 31)</i>				
April 11, 2023	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
May 9, 2023	9:30 – 11:00 am	Board Office, Nelson	Education Partner Advisory Committee	<i>Strategic Plan</i>
	11:30 – 12:30 pm	Board Office, Nelson	Policy Partner Advisory Committee	
	1:00 – 2:30 pm	Board Office, Nelson	O&F Partner Advisory Committee	<i>Annual Budget</i>
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 – 7:00 pm	Board Office, Nelson	Public Board Meeting	
June 13, 2023	1:30 – 2:30 pm	Board Office, Nelson	Education Partner Advisory Committee	
	3:00 – 4:30 pm	Board Office, Nelson	Closed Board Meeting	
	5:00 pm – 7:00 pm	Board Office, Nelson	Public Board Meeting	<i>Strategic Plan Approval</i>
<i>Summer Break</i>				

