



Monthly Financial Report

For the period ended June 30, 2022

**Financial Report, Discussion & Analysis
For the 12-Month Period Ended June 30, 2022**

Prepared: September 13, 2022

This financial report, discussion & analysis is for the 12-Month Period Ended June 30, 2022.

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Executive Summary

As we transition out of Covid-19 restrictions, the impact overall has been relevant throughout the fiscal year. As at June 30, 2022 year-to-date revenues and expenses align with the 2021-2022 Amended Annual Budget for this point in the year. Due to the district's fiscal management from the 4th quarter (April – June 2022), savings were made where possible. All departments worked together to ensure spending was tightened. This is to maintain a balanced financial position.

Revenues

Revenues are in line with expectations at this point in the year. The district's most significant revenue source is the Ministry of Education and funds are primarily disbursed throughout the school year. Other revenue sources such as rentals and leases follow the fiscal year. Operating Revenues, Special Purpose Revenues and Capital Revenues approximated the Budgeted amounts for the fiscal year.

| | June 30, 2022 | 2021-2022 | | |
|--|-------------------|-------------------|------------------|-----------|
| | Year to Date | Amended Budget | Budget Remaining | |
| | \$ | \$ | \$ | % |
| REVENUES | | | | |
| Operating | | | | |
| Provincial Grants | | | | |
| Ministry of Education | 56,947,891 | 57,014,988 | 67,097 | 0% |
| Other | 528,484 | 437,666 | (90,818) | -21% |
| Tuition | 1,623,110 | 1,660,250 | 37,140 | 2% |
| Other Revenue | 548,817 | 606,280 | 57,463 | 9% |
| Rentals and Leases | 104,459 | 72,000 | (32,459) | -45% |
| Investment Income | 51,885 | 30,000 | (21,885) | -73% |
| Total Operating Revenues | 59,804,645 | 59,821,184 | 16,539 | 0% |
| Special Purpose | | | | |
| Provincial Grants | | | | |
| Ministry of Education | 7,876,824 | 8,076,682 | 199,858 | 2% |
| Other Revenue | 1,485,055 | 1,372,000 | (113,055) | -8% |
| Investment Income | 7,750 | 16,000 | 8,250 | 52% |
| Total Special Purpose Revenues | 9,369,629 | 9,464,682 | 95,053 | 1% |
| Capital | | | | |
| Investment Income | 16,560 | 20,000 | 3,440 | 17% |
| Gain (Loss) on Disposal of Tangible Capital Assets | 133,710 | 134,194 | 484 | 0% |
| Amortization of Deferred Capital Revenue | 2,759,845 | 2,792,386 | 32,541 | 1% |
| Total Capital Revenues | 2,910,115 | 2,946,580 | 36,465 | 1% |
| TOTAL Revenues | 72,084,390 | 72,232,446 | 148,056 | 0% |

Expenses

Expenses are in line with expectations at this point in the year. The districts primary expense program area is “Instruction” and many instruction expenses such as school staffing follow the school year. Expenses in the other programs occur partially throughout the fiscal year and partially throughout the school year. Operating expenditures, Special Purpose expenditures and Capital Asset Amortization approximated the budgeted amounts for the fiscal year.

| | June 30, 2022 | 2021-2022 | | |
|---------------------------------------|-------------------|-------------------|------------------|-----------|
| | Year to Date | Amended Budget | Budget Remaining | |
| | \$ | \$ | \$ | % |
| EXPENSES | | | | |
| Operating | | | | |
| Instruction | 44,404,065 | 45,002,031 | 597,966 | 1% |
| District Administration | 3,902,765 | 3,648,040 | (254,725) | -7% |
| Operations and Maintenance | 8,498,085 | 8,177,153 | (320,932) | -4% |
| Transportation and Housing | 2,730,622 | 2,900,460 | 169,838 | 6% |
| Total Operating Expenses | 59,535,538 | 59,727,684 | 192,146 | 0% |
| Special Purpose | | | | |
| Instruction | 8,762,051 | 8,841,717 | 79,666 | 1% |
| District Administration | 70,715 | 49,475 | (21,240) | -43% |
| Operations and Maintenance | 508,464 | 389,275 | (119,189) | -31% |
| Transportation and Housing | 28,399 | 60,588 | 32,189 | 53% |
| Total Special Purpose Expenses | 9,369,629 | 9,341,055 | (28,574) | 0% |
| Capital | | | | |
| Amortization of Capital Assets | 3,738,844 | 3,774,633 | 35,789 | 1% |
| Total Capital Expenses | 3,738,844 | 3,774,633 | 35,789 | 1% |
| TOTAL Expenses | 72,644,011 | 72,843,372 | 199,361 | 0% |

Salaries & Benefits

Staff expenditures are largely in line with the budgeted amounts for the year, except for Educational Assistants which were approximately 9% below their budgeted amounts.

| | June 30, 2022 Year to Date | 2021-2022 Amended Budget | | Budget Remaining | |
|--------------------------------------|----------------------------|---------------------------|--------------|------------------|-----------|
| Salaries & Benefits Summary | Total Salaries & Benefits | Total Salaries & Benefits | Benefits % | Budget Remaining | |
| | \$ | \$ | | \$ | % |
| Other Professionals | | | | | |
| Board | 180,308 | 181,594 | 5.7% | 1,285 | 1% |
| Exempt | 2,722,525 | 2,639,102 | 20.0% | (83,423) | 0% |
| PVP | 5,275,240 | 5,230,999 | 20.0% | (44,241) | 0% |
| Teachers | 32,321,026 | 32,478,899 | 23.0% | 157,873 | 0% |
| Educational Assistants | 4,870,001 | 5,377,201 | 32.7% | 507,199 | 9% |
| Support Staff | 9,467,566 | 9,756,718 | 30.5% | 289,152 | 3% |
| Substitutes | 3,128,347 | 2,734,557 | 18.9% | (393,789) | 0% |
| TOTAL Salaries & Benefits | 57,965,013 | 58,399,070 | 24.3% | 434,056 | 1% |

Statement of Operations (Income Statement)

The district expects to be in a balanced financial position at year-end. The operating fund shows a surplus of \$170,113, for the 12-month period ended June 30, 2022.

| | All Funds (Operating, Special Purpose & Capital) | | | | |
|---|--|------------------|-------------------|----------------------------|--------------------------|
| | Operating | Special Purpose | Capital | June 30, 2022 Year to Date | 2021-2022 Amended Budget |
| | \$ | \$ | \$ | \$ | \$ |
| Revenues | | | | | |
| Provincial Grants | | | | | |
| Ministry of Education | 56,947,891 | 7,876,824 | - | 64,824,715 | 65,091,670 |
| Other | 528,484 | - | - | 528,484 | 437,666 |
| Tuition | 1,623,110 | - | - | 1,623,110 | 1,660,250 |
| Other Revenue | 548,817 | 1,485,055 | - | 2,033,871 | 1,978,280 |
| Rentals and Leases | 104,459 | - | - | 104,459 | 72,000 |
| Investment Income | 51,885 | 7,750 | 16,560 | 76,196 | 66,000 |
| Gain (Loss) on Disposal of Cap. Assets | - | - | 133,710 | 133,710 | 134,194 |
| Amortization of Deferred Cap. Rev. | - | - | 2,759,845 | 2,759,845 | 2,792,386 |
| Total Revenue | 59,804,645 | 9,369,629 | 2,910,115 | 72,084,390 | 72,232,446 |
| Expenses | | | | | |
| Instruction | 44,404,065 | 8,762,051 | - | 53,166,116 | 53,843,748 |
| District Administration | 3,902,765 | 70,715 | - | 3,973,480 | 3,697,515 |
| Operations and Maintenance | 8,498,085 | 508,464 | - | 9,006,550 | 8,566,428 |
| Transportation and Housing | 2,730,622 | 28,399 | - | 2,759,021 | 2,961,048 |
| Amortization of Capital Assets | - | - | 3,738,844 | 3,738,844 | 3,774,633 |
| Total Expense | 59,535,538 | 9,369,629 | 3,738,844 | 72,644,011 | 72,843,372 |
| Net Revenue (Expense) | 269,108 | - | (828,729) | (559,621) | (610,926) |
| Net Transfers (to) from other funds | | | | | |
| Cap. Assets Purchased - Operating | (98,994) | - | - | (98,994) | (93,500) |
| Cap. Assets Purchased - Special Purpose | - | - | - | - | (123,627) |
| Cap. Assets Purchased - Local Capital | - | - | 31,434 | 31,434 | (145,878) |
| Invested in Capital Assets | - | - | 67,560 | 67,560 | 363,005 |
| Total Net Transfers | (98,994) | - | 98,994 | - | - |
| Surplus (Deficit), for the period | 170,113 | - | (729,734) | (559,621) | (610,926) |
| Surplus (Deficit), beginning of period | 1,308,703 | - | 24,721,924 | 26,030,627 | |
| Surplus (Deficit), end of period | 1,478,816 | - | 23,992,190 | 25,471,006 | |

Statement of Financial Position (Balance Sheet)

| | As at June 30, 2022 | | | | |
|---|---------------------|------------------|-------------------------------------|----------------|---------------------|
| | Operating | Special Purpose | Invested in Tangible Capital Assets | Local Capital | Total All Funds |
| | \$ | \$ | \$ | \$ | \$ |
| Financial Assets | | | | | |
| Cash and Cash Equivalents | 10,321,454 | 1,128,155 | - | - | 11,449,610 |
| Accounts Receivable | | | | | |
| Due from Province - Ministry of Education | 515,154 | - | - | - | 515,154 |
| Due from Province - Other | 160,700 | - | - | - | 160,700 |
| Other | 460,583 | 5,149 | - | - | 465,732 |
| Portfolio Investments | - | 416,768 | - | - | 416,768 |
| Due To/Due From Funds | (2,284,033) | 1,204,223 | 1,438,524 | 132,392 | 491,105.53 |
| | | | | | - |
| Total Financial Assets | 9,173,859 | 2,754,296 | 1,438,524 | 132,392 | 13,499,070 |
| Liabilities | | | | | |
| Accounts Payable and Accrued Liabilities | | | | | |
| Other | 5,456,587 | - | - | - | 5,456,587 |
| Unearned Revenue | 966,196 | | | | 966,196 |
| Deferred Revenue | | 2,754,296 | | | 2,754,296 |
| Deferred Capital Revenue | | | 49,268,821 | | 49,268,821 |
| Employee Future Benefits | 1,488,524 | | | | 1,488,524 |
| | | | | | |
| Total Liabilities | 7,911,307 | 2,754,296 | 49,268,821 | - | 59,934,423 |
| Net Financial Assets (Debt) | 1,262,552 | - | (47,830,297) | 132,392 | (46,435,353) |
| Non-Financial Assets | | | | | |
| Sites | | | 8,958,823 | | 8,958,823 |
| Buildings | | | 59,423,037 | | 59,423,037 |
| Furniture & Equipment | | | 699,665 | | 699,665 |
| Vehicles | | | 1,848,527 | | 1,848,527 |
| Computer Hardware | | | 760,042 | | 760,042 |
| Tangible Capital Assets | | | 71,690,095 | | 71,690,095 |
| Prepaid Expenses | 216,264.22 | | | | 216,264 |
| | | | | | |
| Total Non-Financial Assets | 216,264 | - | 71,690,095 | - | 71,906,359 |
| Accumulated Surplus (Deficit) | 1,478,816 | - | 23,859,798 | 132,392 | 25,471,006 |

Note: Due to/Due from line indicates the amount of funds held in operating fund accounts on behalf of the special purpose and capital funds.

Capital

The Board continues to invest in its facilities under its 5-Year [Capital Operations Plan](#), adopted on June 15, 2021 and as MOE approves projects.

| | Furniture & Computer | | | | June 30, 2022 Year to Date | 2021-2022 Amended Budget | Budget Remaining |
|---------------------------------------|----------------------|---------------|----------------|---------------|-------------------------------|-----------------------------|---------------------|
| | Buildings | Equipment | Vehicles | Hardware | | | |
| | \$ | \$ | \$ | \$ | \$ | \$ | % |
| Capital Assets Purchased | | | | | | | |
| Bylaw Capital | 2,848,410 | 10,895 | 139,626 | - | 2,998,931 | 3,858,631 | 22% |
| Other Capital | 1,769 | - | - | - | 1,769 | 1,769 | 0% |
| Restricted Capital | 787,142 | - | - | - | 787,142 | 1,298,379 | 39% |
| Local Capital | - | 31,434 | - | - | 31,434 | 145,878 | 78% |
| Operating | 34,434 | - | 43,257 | 21,303 | 98,994 | 93,500 | 0% |
| Special Purpose | - | - | - | - | - | 123,627 | 100% |
| TOTAL Capital Assets Purchasec | 3,671,755 | 42,329 | 182,883 | 21,303 | 3,918,271 | 5,521,784 | 29% |

Bylaw Capital additions include School Enhancement Program (SEP) and Carbon Neutral Capital Plan (CNCP) projects for mechanical/HVAC upgrades at Trafalgar and Mt. Sentinel, electrical upgrades at various sites, Playground Enhancement Program (PEP) at ARES, and capital expenditures at all sites funded by the capital portion of the Annual Facilities Grant.

Restricted Capital additions include the Trafalgar renovation project, Central building accessible washroom project, and WE Graham ventilation upgrade project.

Operating funded additions include the purchase of a work truck. Special purpose funded additions include HVAC upgrades.

Trustee Expenses

| | June 30, | 2021-2022 | | |
|---|----------------------|-------------------|------------------|-----------|
| | 2022 Year to Date | Amended Budget | Budget Remaining | |
| | \$ | \$ | \$ | % |
| 2018-2022 Board of Trustees | | | | |
| Allan Gribbin, South Rural Zone | 810 | 4,100 | 3,290 | 80% |
| Becky Coons, Town of Creston | 6,580 | 4,100 | (2,480) | -60% |
| Bill Maslechko, City of Nelson / Bealby Point | 600 | 4,100 | 3,500 | 85% |
| Cody Beebe, South Rural Zone | 500 | 4,100 | 3,600 | 88% |
| Dawn Lang, Village of Kaslo & North Rural Zone-Area D | 2,714 | 4,100 | 1,386 | 34% |
| Lenora Trenaman, Crawford Bay, East & North Shore | 8,953 | 4,100 | (4,853) | -118% |
| Sharon Nazaroff, Slovan Valley / Bonnington | 7,559 | 4,100 | (3,459) | -84% |
| Sheri Walsh, City of Nelson / Bealby Point | 5,182 | 4,100 | (1,082) | -26% |
| Susan Chew, Salmo, Taghum & Blewett | 945 | 4,100 | 3,155 | 77% |
| Total Trustee Expenses | 33,843 | 36,900 | 3,057 | 8% |

Trustee expenses primarily occur during the school year. Trustee expenses include travel and professional development costs for conferences and academies held by the BC School Trustees Association and the Ministry of Education, which all Trustees are encouraged to attend, to contribute to the improvement of governance of Boards of Education across the province. Trustee expenses were 8% below the amended budgeted amount for the 2021-2022 school year.