## POLICY AND GOVERNANCE COMMITTEE OF THE WHOLE AGENDA



BOARD OF EDUCATION
School District No. 8 (Kootenay Lake)
570 Johnstone Road, Nelson, B.C.
THESDAY JANUARY 23, 2018

TUESDAY, JANUARY 23, 2018 1:00 – 2:30 P.M.

- 1. CALL TO ORDER
- 2. <u>ELECTION OF POLICY & GOVERNANCE COMMITTEE OF THE WHOLE CHAIR</u>



3. <u>DESTRUCTION OF BALLOTS</u>

**Proposed Resolution:** 



The ballots for the election of School District No. 8 (Kootenay Lake) 2018 Policy & Governance Committee of the Whole Chair, BE DESTROYED.

4. ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.

5. <u>INSERTIONS/DELETIONS TO PROPOSED AGENDA</u>



6. <u>ADOPTION OF AGENDA</u>

**Proposed Resolution:** 



The Policy and Governance Committee of the Whole Agenda for the January 23, 2018 meeting, BE ADOPTED, as circulated.

7. OPPORTUNITY FOR COMMENTS BY THE PUBLIC



8. ADOPTION OF POLICY AND GOVERNANCE COMMITTEE OF THE WHOLE MINUTES (p. 5)

App. A

**Proposed Resolution:** 



The Policy and Governance Committee of the Whole Minutes from the November 28, 2017 meeting, BE ADOPTED.

9. OLD BUSINESS

#### A. Action

a) <u>Cold or Extreme Weather</u> (p. 9)

App. B

From the November 28, 2017 Policy & Governance Committee of the Whole Meeting:

 Feedback from December 14, 2017 Principal/Vice-Principal meeting – Superintendent Perkins

#### **Proposed Resolution:**



The proposed policy - Cold or Extreme Weather BE REMOVED from the priority list.

b) <u>Draft Revision of Policy 210 – Tobacco and Electronic Smoking</u> App. C <u>Devices</u> (p.10)

From the November 28, 2017 Policy & Governance Committee of the Whole Meeting:

 Feedback from December 14, 2017 Principal/Vice-Principal meeting – Superintendent Perkins

#### **Proposed Resolution:**



The revised Policy 201 – Tobacco and Electronic Smoking Devices be sent for field testing.

#### B. Information/Discussion

a) Ad Hoc District Computer Network/Internet User Agreement
Update (p. 12)

#### **Proposed Resolution:**



The January 23, 2018 Ad Hoc District Computer Network/Internet User Agreement update BE RECEIVED for information.

b) <u>Draft Administrative Regulation: Policy 546 – Supervisory</u> Conflict of Interest (p. 20) App. E

App. D

From the November 28, 2017 Policy & Governance Committee of the Whole Meeting:



Agenda – Policy and Governance Committee of the Whole Board of Education – School District No. 8 (Kootenay Lake) January 23, 2018 Page | 3

		<ul> <li>Feedback from Superintendent Perkins: re-draft and legal advice.</li> </ul>	
	c)	Policy 721 – Pesticides/Herbicides (p. 21)	App. F
		From the November 28, 2017 Policy & Governance Committee of the Whole Meeting:  • Policies from other districts  • Eco-friendly products research  • Suggested revision to policy 721	
	d)	Ambient Temperature Guidelines for District Facilities – Director MacLean	
		From the November 28, 2017 Policy & Governance Committee of the Whole Meeting:  Research and bring back Committee members are encouraged to think about whether it needs a policy or not	
	e)	Ad Hoc Code of Conduct Committee (p. 31)	App. G
		From the November 28, 2017 Policy & Governance Committee of the Whole Meeting:  • Ad Hoc Code of Conduct Committee will send out draft for feedback by early February, 2018	
10.	WHISTLEBLO	OWER PRO-FORMA (p. 35)	Арр. Н
	Proposed Re	esolution:	
		Whistleblower Pro-Forma, referred by the Board on January 9, be placed, on the Policy Priority List.	
11.	POLICY DEVI	ELOPMENT AND REVIEW – Trustee Suttie and Superintendent	$\bigcirc$
12.	POLICY NEXT	TON PRIORTY LIST (p.36)	App. I
13.	QUESTION P An opportun	ERIOD ity to ask for clarification.	
14.	MEETING SO	<u>HEDULE</u> (p.41 )	App. J

Agenda – Policy and Governance Committee of the Whole Board of Education – School District No. 8 (Kootenay Lake) January 23, 2018 Page | 4

The next Policy and Governance Committee of the Whole Meeting is scheduled for February 27, 2018 at Nelson Board Office.

#### 15. ADJOURNMENT



A School District No. 8 (Kootenay Lake) Policy and Governance Committee of the Whole meeting was held Board Room, 570 Johnstone Road, Nelson, B.C., on Tuesday, November 28, 2017.

TRUSTEES PRESENT: C. Bendig, D. Lang, B. Maslechko, S. Nazaroff, H. Suttie, L.

Trenaman, B. Wright

**REGRETS:** C. Beebe, Trustee

D. Holitzki, Director of Human Resources

D. Kunzelman, KLTF

**ALSO PRESENT:** C. Perkins, Superintendent

K. Morris, Secretary-Treasurer

B. Eaton, Director of Independent Learning ServicesL. Fehr, Director of Innovative Learning ServicesM. Hurley, Acting Director of Human Resources

E. Zdebiak, DPAC J. Lih, DPAC

D. Kunzelman, KLTF
D. Sabourin, KLTF
B. Cross, KLPVPA
V. McAllister, KLPVPA
M. Bennett, CUPE
N. Latham, CUPE

**<u>VIA VIDEO CONFERENCE IN CRESTON:</u>** H. Suttie, Trustee

#### **CALL TO ORDER**

Committee Chair Suttie called the meeting to order at 12:35 p.m.

#### **ACKNOWLEDGEMENT OF ABORIGINAL TERRITORY**

We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District #8.

#### **INSERTIONS/DELETIONS TO PROPOSED AGENDA**

#### **ADOPTION OF AGENDA**

**Moved** by Trustee Huscroft, seconded by Trustee Nazaroff, AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Agenda for the November 28, 2017 meeting, BE ADOPTED, as circulated.

#### **OPPORTUNITY FOR COMMENTS BY THE PUBLIC**

Nil

#### **ADOPTION OF POLICY AND GOVERNANCE COMMITTEE OF THE WHOLE MINUTES**

Moved by Trustee Nazaroff, seconded by Secretary-Treasurer Morris, AND RESOLVED THAT:

The Policy and Governance Committee of the Whole Minutes from the October 24, 2017 meeting, BE ADOPTED.

#### **OLD BUSINESS**

#### A. Action

a) <u>Cold or Extreme Weather</u>

Superintendent Perkins advised policy was not discussed at the November Principal/Vice-Principal Meeting. The item will be added to the December 14, 2017 PVP meeting agenda and be placed on January 23, 2018 P&G COW agenda.

b) <u>Draft Revision of Policy 210 – Tobacco and Electronic Smoking Devices</u>

Superintendent Perkins advised policy was not discussed at the November Principal/Vice-Principal Meeting. The item will be added to the December 14, 2017 PVP meeting agenda and be placed on January 23, 2018 P&G COW agenda.

#### B. <u>Information/Discussion</u>

a) Ad Hoc District Computer Network/Internet User Agreement Update

Trustee Nazaroff advised that Director Fehr has joined the committee. Committee will bring a revised draft to the January 23, 2018 P&G COW.

b) Ad Hoc Code of Conduct Committee Update

Trustee Bendig updated the P&G COW as follows:

- Ad Hoc Code of Conduct Committee met the morning of November 28, 2017
- Murray Shunter representing KLTF
- Process:
  - o Requested all schools send code of conduct to the Ad Hoc Committee
  - Ad Hoc Code of Conduct Committee will meet again on December 12, 2017 to review existing Codes of Conduct and create a draft district code of conduct based on Sea to Sky district and existing codes of conduct.

- Ad Hoc Code of Conduct Committee will send out draft for feedback by early February, 2018
- Ad Hoc Code of Conduct Committee to review feedback and redraft for February, 2018 P&G COW
- Target is Board approval in March, 2018
- Rollout to Schools

**Moved** by Trustee Maslechko, seconded by D. Sabourin, KLTF, AND RESOLVED THAT:

The November 28, 2017 Ad Hoc Code of Conduct Committee update BE RECEIVED for information.

c) <u>Draft Administrative Regulation: Policy 546 – Supervisory Conflict of Interest</u>

Superintendent Perkins advised Committee she had reviewed the draft and other policies in the province; awaiting legal advice and may be re-draft back to Committee based on advice.

#### FUNDRAISED MONIES FOR EXTRA CURRICULAR ACTIVITIES – PRO FORMA

Secretary-Treasurer to send Transparency Framework and School Trust Account Handbook to the committee members.

By consensus DPAC committee representatives will contact PAC's to gather information and bring to future meeting.

#### **REVISED POLICY NO. 102 – BOARD MEETING PROCEDURES**

**Moved** by Trustee Bendig, seconded by Trustee Nazaroff, AND RESOLVED THAT:

That Revised Policy No. 102 – Board Meeting Procedures be sent for field testing.

#### POLICY 721 – PESTICIDES/HERBICIDES

Director of Operations advised:

- Ability to use some control methods would be advantageous
- Need application 3 times a year to have any impact
- Could research eco-friendly products
- Current policy was varied once last year at Erickson for a noxious weed

#### AMBIENT TEMPERATURE GUIDELINES FOR DISTRICT FACILITIES

Minutes – Policy and Governance Committee of the Whole Board of Education – School District No. 8 (Kootenay Lake) November 28, 2017 Page | 4

Committee members discussed possible temperature ranges, personal comfort level for each person varies widely, Worksafe regulates temperatures, is there a need for policy if Worksafe regulations already guide and Energy Manager visiting in February might be able to provide information.

By consensus research will be brought to the January 23, 2018 P&G COW; and Committee members are encouraged to think about whether it needs a policy or not.

#### **POLICY NEXT ON PRIORTY LIST**

Committee members discussed:

- How policies are placed on the priority list and the age of revision of some policies;
- Possibility of reducing the number of policies in order for them to be reviewed on a manageable schedule;
- Other standing committees working on policies relating to each standing committee;
- Effectiveness of current field testing process: committee representatives pushing draft policy to members or simply relying on the email to all sd8 email users advising of revised policy drafts for feedback.

**Moved** by Trustee Suttie, seconded by Director Fehr, AND RESOLVED THAT:

Chair Suttie and Superintendent Perkins review existing on-line policy manual and provide Policy & Governance Committee of the Whole with an updated list of policies to be reviewed in the priority list.

#### **QUESTION PERIOD**

An opportunity to ask for clarification.

#### **MEETING SCHEDULE**

The next Policy and Governance Committee of the Whole Meeting is scheduled for January 23, 2018 at Nelson Board Office.

<u>ADJOURNMENT</u>	
The mosting adjou	. rr

The meeting adjourned at 2:01 p.m.			
Chair	Se	cretary-Treasurer	

HISTORY:	MoolDistric	POLICY TITLE:	POLICY NO.
Drafts:	8	Cold or Extreme Weather	
	Tootenay at		Page 1 of 1

#### **POLICY**

The safety of students and staff during periods of inclement weather or when other hazards arise is of paramount importance to the Board of Education of School District #8 (Kootenay Lake). While the Board expects that schools will remain open on all prescribed school days and during approved school hours, it realizes that extreme weather and unusual circumstances may make the transportation of students and/or their attendance at school unsafe requiring school closure and/or the cancellation of bus routes.

#### **REGULATIONS**

- 1. .
- 2.

#### 210 - Tobacco and Electronic Smoking Devices - DRAFT revision of Policy

#### **Policy**

In accordance with Section 2.2 of the Tobacco and Vapour Products Control Act, in effect September 1, 2016, the use of tobacco and vapour products is banned on all public and private kindergarten to Grade 12 schools in British Columbia. A person must not smoke or use tobacco/e-cigarettes, or hold lighted tobacco/activated e-cigarettes in or on school property.

This ban extends to all school property 24 hours a day, 7 days a week, regardless of whether or not school is in session. The ban also includes vehicles, parking lots, sports fields, driveways, courtyards, and private vehicles parked on school property.

The Board believes in providing welcoming, safe and sustainable facilities that enhance the learning and teaching environment and is committed to its fundamental responsibility of enforcing a tobacco and vapour products free environment, as required under the legislation and this policy.

#### **Administrative Regulations**

- 1. All School District property will be designated as smoke and vape-free, with smoking and vaping prohibited at any time for all employees, students and visitors.
  - 1. School property is defined as all school buildings, grounds and properties including School District offices and facilities, and any properties owned or leased by, or operated under the authority of the Board.
  - 2. Smoking and vaping will not be permitted in private vehicles on school property, in School District owned vehicles and equipment, and in any vehicle used to transport students.
- 2. All employees are expected to comply with the smoking and vaping restrictions described in Policy 210: Tobacco and Electronic Smoking Devices on Board Premises and to assist with the enforcement of these restrictions.
- 3. In accordance with the legislative requirements, the Superintendent and principals must demonstrate that reasonable care and diligence have been taken to prevent a contravention of the smoking and vaping ban. In exercising due diligence, the Superintendent and principals will inform the public of this smoke and vape-free policy and provide appropriate signage and website information.
- 4. The policy will be communicated to existing and new employees.
- 5. Rentals Organizations and persons using, renting or leasing School District property shall not be permitted to smoke or vape on that property. Adherence to this policy and the Tobacco and Vapour Products Control Act will be a condition of use, rental, or lease of the facility. It is the responsibility of the contract holder to inform any prescribed groups of Policy 210: Tobacco and Electronic Smoking Devices on Board Premises.
  - Community members or groups who violate this policy while renting or otherwise using school district buildings or properties may be subject to:

- 1. A charge of \$50.00 per hour (minimum charge \$50.00) to clean the residue or garbage left by people smoking on District property;
- 2. A warning that future violations of this policy will result in withdrawal of use of the building or property;
- 3. Withdrawal of the privilege of using district buildings or properties.
- 6. The only exception permitted under this policy is the ceremonial use of tobacco if approved by the Board and it is performed in relation to a traditional aboriginal cultural activity.
- 7. No smoking or vaping is permitted in any school district vehicle at any time.
- 8. No smoking or vaping is permitted in any vehicle while on school district property at any time.
- 9. After consultation with students, staff, parents and nearby residents and businesses, school principals will establish and monitor a smoke-free, vape-free zone that is a reasonable distance from school property. The area of this zone will be determined by the principal after considering student safety, monitoring capabilities, topography, ground cover, traffic frequencies and patterns, street configurations, proximity and density of housing and commercial developments, student/staff/parent/community support, and any other factors that may be relevant.
- 10. Any changes to a *smoke-free*, *vape-free zone* may only be made after going through a consultation process as outlined in Regulation 5.
- 11. Elementary school students will not smoke, vape or use tobacco or vapour products while under the jurisdiction of the school.
- 12. Secondary students will not smoke, vape or use tobacco or vapour products while on school property at any time; within the established *smoke-free*, *vapefree zone* for each school while under the school's jurisdiction; or at any time while on school field trips, competitive events, extracurricular activities or any other school-related activity.

#### **Definitions**

**e-substance** is a solid, liquid or gas that when heated by the element in the electronic cigarette, produces a vapour for use in the device.

**Reasonable distance** ranges from the school *property line up to several blocks* from the school and within sight of staff. Determination will be site-specific.

**Smoke-free or Vape-free zone** is an area within the vicinity of a school where smoking, electronic cigarettes, and the use of tobacco or vapour products is prohibited. This area will encompass school buildings and properties and extend a reasonable distance from school property. The *smoke-free or vape-free zone* is in effect for students at all times they are under the school's jurisdiction.

**Vapour Product or Electronic Cigarette** is a device that contains an electronic or battery-powered heating element that can vapourize an e-substance.

HISTORY:
Draft November/01
Adopted April 23,
2002
Revised October 9,
2012
Draft Amendment
January 24, 2014



# POLICY TITLE: DISTRICT COMPUTER NETWORK/INTERNET USER AGREEMENT – Students and Staff

POLICY NO. 220

Page 1 of 8

#### Introduction

Computer networks at SD8 (Kootenay Lake) facilitate learning, communication and administrative processes. Networks provide access to online resources enabling integration in all areas of learning. To use these resources, all network/internet users must understand the rights and responsibilities outlined in the District Computer/Internet User Agreement and must sign and return the applicable form (new registrations, Kindergarten, Grade 4, Grade 8 and all Staff). Parental/guardian authorization is required for all users under the age of 19.

**Parents and Guardians** please read this document carefully. Review its contents with your child, and sign and initial where appropriate.

Any questions or concerns about this permission form, or any aspect of the computer network should be referred to the school principal or the district staff overseeing technology.

#### General Network Use

Access to network services provided to users who remain in compliance with all SD 8 Board policies. Access is a privilege – not a right - and may be terminated at any time. The School District is not responsible for data loss, corruption, or personal data security on devices connected to the network that are not the property of School District #8. SD8 Discrimination and Harassment Policy 203 as well as school and district codes of conduct apply in the use of the District Computer Network and internet use by employees and students of the district, whether on or off site.

#### Internet/World Wide Web/E-Mail Access

School District #8 makes internet access available to further educational goals and objectives. Some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. Reasonable steps are consistently taken at the local and provincial levels to ensure filtering for appropriate use.

The benefits to students from access to the Internet, in the form of information, resources and opportunities for collaboration, exceed any disadvantages, given that students may find ways to circumvent content filters. Ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. To that end, SD 8 (Kootenay Lake) supports and respects each family's right to decide whether or not to apply for access.

HISTORY:
Draft November/01
Adopted April 23,
2002
Revised October 9,
2012
Draft Amendment
January 24, 2014



# POLICY TITLE: DISTRICT COMPUTER NETWORK/INTERNET USER AGREEMENT – Students and Staff

POLICY NO. 220

Page 2 of 8

#### Publishing to the Internet/World Wide Web/E-Mail Access

Student work may be considered for publication on the Internet/World WideWeb/shared by email. Where such publishing identifies the creator, it requires parent/guardian permission. Unidentified photos and videos (related to student achievements and participation in school activities) and student projects may be published on a school or district's website and social media accounts. If you do not want your child's photo or work to be published on the website, please indicate this on the student registration form.

All Personal information garnered from externally hosted software and or web 2.0 tools, stored outside of Canada require a FIPPA form (Freedom of Information and Protection of Privacy Act) as in compliance with FIPPA legislation.

#### **SCHOOL DISTRICT 8 (KOOTENAY LAKE)**

#### Student Authorization for Computer Network Access Grades K-3

Policy Manual Link: <a href="http://www.sd8.bc.ca/?page\_id=83">http://www.sd8.bc.ca/?page\_id=83</a>

This form must be completed the year a student enters Kindergarten, or when a new primary student registers at the school. It is to be signed and placed in the cumulative file of every K-3 student in SD 8 authorized to use the District Network.

Student Name:	Grade:			
School:	Year:			
Sponsoring Parent or Guardian:				
<ul> <li>By signing below, I certify that, I have reviewed Pobletrict's computer network and have discussed a child.</li> <li>I have made sure that my child understands what the school's computer network.</li> <li>I understand that policy 203 Discrimination and Harass Conducts apply in the use of all computer network and</li> <li>I acknowledge that should I wish to terminate my privileges, I must do so in writing to the school ad</li> <li>By signing this form I acknowledge that my child ousing the computer.</li> <li>As well, it is possible that even in the presence of may access inappropriate sites while engaging in</li> </ul>	ppropriate use of the internet with my is expected of students when using ment and the School and District Code of internet use by students child's computer network and Internet ministration. cannot be monitored at all times when supervision, at some time my child			
The School District recognizes that parents/guardians mastudent use of the Internet. Please arrange to meet with yinformation about your school's network/internet use.				
Parent/Guardian Signature:				

Date:

#### **SCHOOL DISTRICT 8 (KOOTENAY LAKE)**

### Student Authorization for Computer Network Access Grades 4 - 7

Policy Manual Link: <a href="http://www.sd8.bc.ca/?page\_id=83">http://www.sd8.bc.ca/?page\_id=83</a>

This form must be completed the year a student enters Grade 4, or when a new Grade 4-7 student registers at the school. It is to be signed and placed in the cumulative file of every Grade 4-7 student in SD 8 authorized to use the District Network.

Stude	ent Name:	Grade:
Schoo	ol:	Year:
<u>Stude</u>	ent Section	
	I agree to be a responsible user of the SD8 network, using educational goals	ing internet access to further my
	I have read, or have had explained to me, the rules regard District's computer network.	arding the use of the School
	I agree that I will follow these rules when I use the Distri	ct's network.
	I understand that if I use the District's network in a way disciplined	that violates these rules I can be
	I understand that the technology staff and the school ad what I am doing or what I have done on a computer or r the rules.	
	I understand that if I cause harm to the computer netwo information or documents that do not belong to me, that may have to pay the costs of any damage.	, , ,
	I understand that discipline may include not being allowed being allowed to use my personal device, detention, sus	
	I understand that access to the internet/network is by percomputers or personal devices – from teachers and principles.	
	By signing below, I am showing that I have read and un-	derstand this information.
	ent Signature: nt/Guardian Signature:	
Date:		

#### **Sponsoring Parent or Guardian:**

- By signing below, I certify that, together, my child and I have reviewed Policy No. 220 regarding use of the District's computer network.
- I have made sure that my child understands what is expected of students when using the school's computer network.
- I understand that policy 203 Discrimination and Harassment and school and district codes of conduct apply in the use of all computer network and internet use by students
- I acknowledge that should I wish to terminate my child's computer network and Internet privileges, I must do so in writing to the school administration.
- By signing this form I acknowledge that my child cannot be monitored at all times when
  using the network. It is possible that my child may access inappropriate sites while
  engaging in learning activities and is expected to take responsibility for appropriate use.
  If I choose to allow my student to bring a device to school, I understand it is the
  responsibility of the school staff to determine access and remove devices from the
  child's possession if necessary.
- I give permission for an account to be issued to my child which provides access for participation in using the District's computer network which includes access to the Internet.

The School District recognizes that parents/guardians may have concerns and questions about student use of the Internet. Please arrange to meet with your child's principal if you wish further information about your school's network/internet use.

Parent/Guardian Signature:		
•		
Date:		

## SCHOOL DISTRICT 8 (KOOTENAY LAKE) Student Authorization for Computer Network Access Grades 8 - 12

Policy Manual Link: <a href="http://www.sd8.bc.ca/?page\_id=83">http://www.sd8.bc.ca/?page\_id=83</a>

This form must be completed the year a student enters Grade 8, or when a new Grade 8-12 student registers at the school. It is to be signed and placed in the cumulative file of every Grade 8-12 student in SD 8 authorized to use the District Network.

Grade:

Schoo	ol: Year:
<u>Stude</u>	ent Section
	I agree to be a responsible user of the SD8 network, using internet access to further meducational goals
	I have read, or have had explained to me, the rules regarding the use of the School District's computer network.
	I agree that I will follow these rules/guidelines when I use the District's computer network.
	I understand that if I misuse the computer network (hardware/software), cause harm to the network or to a person or to their information or documents, that my parents or guardians and I may be responsible for paying for such misuse or damage.
	I understand that if I use the District's computer network in a way that violates these rules I can be disciplined.
	I understand that discipline may include not being allowed to use school computers, no being allowed to use my personal device, detention, suspension from school, etc.
	I understand that access to the internet/network is by permission only – on the school computers or personal devices – from teachers and principals.
	I understand that all District network accounts may be examined by the School District technology staff or the school administration without notice to the account holder.
	By signing below, I am showing that I have read and understand this information.
Stude	ent Signature:
Date:	

Student Name:

#### **Sponsoring Parent or Guardian:**

- By signing below, I certify that, together, my child and I have reviewed Policy No. 220 regarding use of the District's computer network.
- I have made sure that my child understands what is expected of students when using the school's computer network.
- I understand that policy 203 Discrimination and Harassment applies in the use of all computer network and internet use by students
- I acknowledge that should I wish to terminate my child's computer network and Internet privileges, I must do so in writing to the school administration.
- By signing this form I acknowledge that my child cannot be monitored at all times when using the computer.
- As well, it is possible that even in the presence of supervision, at some time my child m ay access inappropriate sites while doing research online.
- I give permission for an account to be issued to my child which provides access for participation in using the District's computer network which includes access to the Internet.

The School District recognizes that parents/guardians may have concerns and questions about student use of the InternetIf you have questions please contact your principal for further information.

Parent/Guardian Signature:		
<u> </u>		
Date:		

#### **SCHOOL DISTRICT 8 (KOOTENAY LAKE)**

#### **Staff District Network Usage Agreement**

I, acknowledge that, when I am granted access
to the District Network to carry out my work, my use of the network will be conducted in an ethical and professional manner.
I agree that I will not use this access for personal use during scheduled hours of work, and recognize that personal use, consistent with this policy, is permissible during preparation periods or scheduled breaks.
I understand that policy 203 Discrimination and Harassment as well as school and district codes of conduct apply in the use of all computer network and internet use by students;
I agree that personal use will not include inappropriate behavior such as:
<ul> <li>Access to or downloading from offensive sites;</li> <li>Personal (non-work related) posting to Internet communities or social media.</li> <li>Activities that would be considered business use (use of the Network for personal financial gain, or commercial and/or private business transactions).</li> </ul>
I understand that internet access/network use is a shared resource and that all learning and administrative activities take priority.
I understand that my use of the District Network is identifiable by the School District and acknowledge that it is my responsibility to ensure that my usage (viewing, creating, downloading, copying, forwarding, etc.) does not contravene any laws or regulations, including copyright and licensing issues and laws respecting obscene and discriminatory material.
I understand that my usage may be monitored without warning and that inappropriate usage may be cause for disciplinary action up to and including cancellation of contract, or dismissal.
Signed:

Date:



#### **Supervisory Conflict of Interest**

Policy No. 546

Policy: 546

The Board of Education prohibits employment situations where employees occupy positions where a Direct Supervisory Relationship exists between Family or Significant Others in accordance with the following guidelines:

- 1. This policy will not affect such working relationships that were established prior to August 1, 2014, however any transfers or promotions of these employees will be subject to the new policy.
- 2. Exceptions to this policy will only be considered in rare and extraordinary circumstances shortages exist.

#### Administrative Regulation: 546.1

Supervisory Conflict of Interest - Administrative Regulations (Draft)

- Employees of the Board who are in a position to hire or contract full-time, part-time, occasional, contract or summer staff/students will not hire members of their immediate or extended family to work for them directly.
- 2. An employee must ensure there is no participation in the hiring process when the employee and prospective employee are family members or close associates.
- 3. Employees and prospective employees will not seek positions where one family member may have a direct supervisory role over another family member or close associate. However, should this be impossible to avoid, the Superintendent will ensure sufficient safeguards are in place to ensure that the District's interests are not compromised.
- 4. Where there is a situation where an employee may have a direct supervisory role over another family member or close associate as a result of circumstances ranging from the implementation of a collective agreement to a change in status within a worksite and newly-developed relationships each employee shall report this conflict in writing to the Director, Human Resources who will then determine if any action is required.

#### **Definitions:**

**Close Associate** for the purpose of this policy, is defined as a business associate, or someone in a close personal relationship

**Family** for the purpose of this policy, is defined as all relatives, such as, but not limited to the following: spouses, domestic partners, children, parents, grandparents and siblings.

**Significant Others** for the purpose of this policy, includes individuals involved in an intimate relationship but may or may not reside together.

**Direct Supervisory Relationship** for the purposes of this policy, refers to an employment relationship where one employee does or could have authority over another employee's performance evaluation, salary, work hours, working assignments or other conditions of employment.

Adopted: April 21, 2015 January 23, 2018

#### THE BOARD OF EDUCATION OF SCHOOL DISTRICT 5 (SOUTHEAST KOOTENAY)

#### **POLICY**

## APPLICATION OF PESTICIDES TO DISTRICT BUILDINGS OR GROUNDS

#### **SECTION 4.23**

Pesticides will not be applied for cosmetic purposes. The District defines pesticides as the broader term which includes herbicides, insecticides, fungicides or any other chemical or organic compound used to eradicate some form of infestation.

Alternative measures will be fully explored before consideration by the Board, in consultation with staff, is given to the use of pesticides.

In so doing, wherever practical and feasible, the Board requires that alternative methods of pest, insect, and noxious weed control be used rather than through the use of chemicals. Where it is deemed that a chemical control is necessary then the least noxious and environmentally detrimental chemical or organic agent will be used.

When alternative measures will not suffice for the control of non-cosmetic and/or noxious weeds (as defined by the BC Weed Control Act) and it is deemed appropriate by the Board to utilize pesticides, the Manager of Facilities or his/her designee shall ensure that:

- Application is carried out in accordance with the requirements of regulatory bodies concerned and the instructions of the manufacturer(s) of the substance(s) employed.
- Application is carried out under the supervision of the holder of a valid B.C. Pesticide Applicator's Certificate or equivalent certification acceptable to the regulatory bodies concerned.
- The substance(s) to be applied will pose as few hazards as possible.
- The school principal or supervisor of the facility concerned is given prior advice of application plans, and is requested to ensure that the school community and any employee or student with particular sensitivities to the substance(s) to be applied is advised accordingly.
- A follow-up check is made with the principal or supervisor.
- The substance(s) applied are at all times secured from all persons by the licensed applicator(s).
- The Manger of Facilities or designate will ensure that the general public and the Board of Education are advised when and where pesticides will be applied using the appropriate means available (i.e. School newsletters, school websites, SD5 website, local newspapers, electronic message boards and appropriate signage at the sites).

Before any chemical that has not been previously used in the District is applied as a pesticide, assurance is to be obtained that the chemical is safe to use as proposed. Such assurance may be provided by the school medical officer, Ministry of the Environment or other agency qualified to evaluate the effectiveness and safety of chemicals utilized in the preparation of pesticides.

The application of pesticides will utilize Integrated Pest Management/Turf Management Plans and best practice using the safest known legal product.



### SCHOOL DISTRICT NO.10 (ARROW LAKES) POLICY MANUAL

## 648 – Application of Pesticides and Herbicides to District Grounds

#### 1.0 General

- 1.1 The Board of School Trustees recognizes the potential hazard of Pesticides and Herbicides application to human health and the environment. All applications of Herbicides and Pesticides shall be discussed with the Board.
- 1.2 The Board does, however, recognize the fact that situations may arise that would necessitate the use of pesticides or herbicides to ensure the safety of pupils, staff, and the general public.

#### 2.0 Regulations

- 2.1 Should such a situation arise that would necessitate the use of pesticides or herbicides and where alternative methods prove ineffective, the Superintendent/Secretary-Treasurer or designate will ensure that:
  - 2.1.1 After thorough research, only the safest product available will be employed.
  - 2.1.2 Preferably, applications will be made during Spring Break or summer holidays when school is not in session.
  - 2.1.3 If an application must be made during the school year, 72 hours' notice must be given to the Principal so that he/she may notify students and their parents.
  - 2.1.4 Signs will be placed in areas being treated 72 hours in advance of application indicating that treatment is being made and the type of substance being used.
  - 2.1.5 The applicator must possess awareness of safety precautions and thorough knowledge of the product being employed.
  - 2.1.6 Safety clothing will be supplied and must be worn at all times where it is warranted for the safety of the applicator.

Related Legislation and/or Other Documents: N/A Policy No. 648 Adopted: 07-June-1988 Amended: 30-November-2004

### **School District 51: Boundary**

**Policy Subject: PESTICIDES-HERBICIDES** 

Date Passed: October 25, 2005

**Date Amended: NA** 

**Policy:** PESTICIDES/HERBICIDES

Policy No. 4006

Date Approved: October 25, 2005

Date Amended:

In the interest of health and safety of staff and students, pests will be controlled using alternative methods wherever possible. The use of herbicides is prohibited. Pesticides for insect and rodent control will be strictly controlled and supervised in School District No. 51 (Boundary)

#### REGULATIONS

- 1. Rodent and Insect Control
- 1.1. The product must be approved for domestic use only.
- 1.2. The request for the application of such product must be submitted in writing to the District Principal/Operations by the Principal.
- 1.3. The staff, students and parents must be aware of the product being used, the handling procedures of said product, the location and time of application
- 1.4. Before applying such a product, the school shall be notified five days in advance of the application and said products will not be applied during regular classroom hours.
- 1.5. In extreme circumstances, a commercial product may be applied by a licensed applicator provided that all of the procedures are followed regarding notification of

school staff.

### **SCHOOL DISTRICT NO. 36 (SURREY)**

No. 6515.1

REGULATION: APPLICATION OF PESTICIDES, HERBICIDES,

OR INSECTICIDES TO DISTRICT BUILDINGS OR

**GROUNDS** 

- 1) Alternative and preventable measures will be fully explored before consideration is given to the use of pesticides or insecticides.
- When alternative measures will not suffice and health and safety concerns have been identified and it is deemed appropriate to utilize pesticides or insecticides, the Director of Physical Plant or his designee, before commencing action, shall ensure that:
  - (a) The Assistant Superintendent for the school and the Secretary-Treasurer have authorized the application of pesticides or insecticides.
  - (b) The school principal or supervisor of the facility concerned is given prior advice of application plans, and ensures that information of such plans is communicated as appropriate.
  - (c) Application is carried out under the supervision of the holder of a valid B.C. Pesticide Applicator's Certificate or equivalent certification acceptable to the regulatory bodies concerned.
  - (d) Application is carried out in accordance with the requirements of regulatory bodies concerned and the instructions of the manufacturer(s) of the substance(s) employed.
  - (e) A follow-up check is made with the principal or supervisor.
- 3) Cosmetic use of herbicides is not allowed under any circumstances.

Revised: Revised: 2011-05-19 2008-05-08

1983/11

### **School District 82: Coast Mountains**

**Policy Subject:** PESTICIDES- HERBICIDES- AND FERTILIZERS

**Date Passed: NA** 

**Date Amended: NA** 

Policy: PESTICIDES, HERBICIDES, AND FERTILIZERS

Policy No. 7405

Date Approved:

Date Amended:

#### **Policy**

The Board of School Trustees recognizes that it has a responsibility to control insect infestations and weeds on school property. In so doing, wherever practical, the Board requires that alternative methods of insect and weed control be used rather than through the use of chemicals.

This policy is applicable to general application on School Board owned lands of pesticides, herbicides, and fertilizers.

#### Regulations

The Board recognizes, however, that from time to time it may be necessary to use chemicals. When this is done, use shall be in accordance with local, Provincial, and Federal legislation and in accordance with the following regulations:

- 1. An annual spraying program will be prepared and must have the prior approval of the Superintendent of Schools before being carried out.
- 2. Employees involved in the application shall be certified in compliance with existing legislation and shall hold appropriate licences and permits.
- 3. Areas subject to application will be well posted at least 48 hours in advance and

at least 48 hours following the application.

- 4. The Regional District/City Recreation Department, parents, students, janitorial, and custodial staff will be given at least 48 hours notice that an application is to take place.
- 5. The Regional District/City Recreation Department and schools are to be given detailed information on the chemicals to be applied. This information will be provided to parents on request.
- 6. Herbicide and insecticide applications will be carried out only when the schools will not be in session for the 48 hours following the application.
- 7. Chemicals will only be used in accordance with the manufacturers' directions.

### **School District 39: Vancouver**

**Policy Subject:** PESTICIDES (EXTERIOR)

Date Passed: December 4, 1989

Date Amended: January 1999

**Policy:** PESTICIDES (EXTERIOR)

Section E: Support Services

Policy No. \*ECAC

Date Approved: December 4, 1989

Date Amended: January, 1999

- It is the policy of the Board of School Trustees (the "Board") to eliminate the use of chemical pesticides and that school grounds maintenance and pest problem control be conducted through an Integrated Pest Management approach. An Integrated Pest Management approach is the best combination of cultural, biological, and genetic methods for the most effective control of pests.
- Pest control activities and material should be initiated in the following order of priority:
- 1. least hazardous to human health;
- 2. least disruptive of natural controls;
- 3. least toxic to non-targets;
- 4. least damaging to the general environment;
- 5. most likely to effect pest reduction.
- Physical/cultural and biological/genetic control methods shall receive priority consideration for solving any pest problem.
- School grounds facilities shall be constantly monitored for pest problems so that they are treated as quickly as possible, minimizing the damage and amount of treatment required.

- Treatment methodologies and pest-resistant plant availabilities shall also be regularly monitored so that the Board has a wider choice of safer and more economical alternatives than at present.

N.B. This policy was adopted with the proviso that no chemical pesticides be used.

References:

Adopted: 1989 December 04 SMT Responsibility:

Revised:

1994 September

1999 January

#### (Overarching Philosophy)

## SD 8 - Kootenay Lake School District's Code of Conduct has been established to maintain a safe, caring and healthy learning environment.

It is the shared responsibility of students, staff, parents/guardians and the broader community, to demonstrate positive conduct while attending any school or District related activity, at any location.

#### All members of the school community have an obligation to:

- Support learning
- Promote Safety
- Respect property, environment, personal space and privacy
- Model courtesy, compassion and respect.

## All members of the school community must refrain from engaging in any in-person or digital communication or behavior that is considered to be:

- Interfering with the learning and working of others
- Bullying, harassing, intimidating, retaliating, discriminating or violet
- Unsafe or illegal including the possession, use or distribution of illegal or restricted substances, or the possession of weapons or replicas.

All members of the school community are expected to comply with the purpose and spirit of the BC Human Rights Code, including not engaging in discriminatory conduct on the basis of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

Every effort will be made to support individuals and to determine the root causes of behavior. If the safety or educational program of others is compromised, or if there is an ongoing failure to meet the expectations of the Code of Conduct, a range of consequences will follow. Whenever possible, incidents will be resolved by discussion, mediation and restitution.

All members of the SD 8 - Kootenay Lake School District community have the right to be treated fairly and consistently, and should know and understand this Code of Conduct.

#### Presented January 23, 2018

### DRAFT – Code of Conduct Policy 300

The Board of Education, School District No. 8 (Kootenay Lake) recognizes its responsibility to provide a safe, caring and positive learning environment for all students. The establishment of a District Code of Conduct is intended to promote such an environment by providing students with guidance and direction on expectations for acceptable conduct.

In order to provide the necessary guidance, the Board of Education expects schools to develop school cultures that foster optimal learning environments for learning, as outlined in the *Diversity in BC Schools: A Framework*. Therefore, schools will strive to:

- develop positive school cultures and focus on prevention
- use school-wide efforts to foster respect, inclusion, fairness and equity
- set, communicate and consistently reinforce clear expectations of conduct
- teach, model and encourage socially responsible behaviors that contribute to the school community, solve problems in peaceful ways, value diversity and defend human rights
- assume responsibility, in partnership with the wider community, for resolvingsafety concerns
- work together to better understand issues such as bullying, harassment, and intimidation, racism, sexism and homophobia, and to learn new skills to respond to them
- respond consistently to incidents in a fair and reasoned manner, using interventions that repair harm, strengthen relationships and restore a sense of belonging
- participate in the development of policies, procedures and practices that promote school safety
- monitor and evaluate their school environments for evidence of continuous improvement
- recognize and celebrate achievements, while acknowledging areas that need improvement

However, when students violate the District Code of Conduct despite proactive measures by schools, the Board then recognizes the need for appropriate forms of intervention which whenever possible will focus on consequences that are restorative in nature rather than punitive.

#### **Policy**

The Board of Education, School District No. 8 (Kootenay Lake), expects students to treat others with respect and courtesy and to conduct themselves in a manner which contributes to and promotes a safe, caring and orderly learning environment in schools and at school activities.

The Board shall consider the conduct of any member of the school community that

adversely affects the school environment to be a breach of the District Code of Conduct and to warrant appropriate forms of intervention. Special consideration may apply to students with special needs if these students are unable to comply with a code of conduct due to having a disability of an intellectual, physical, sensory, emotional or behavioural nature.

#### **BC Human Rights Code**

The Board of Education believes all individuals in the school district have the right to an environment free from discrimination and acknowledges that certain kinds of discrimination as prohibited by the BC Human Rights Code must be a part of a district and schools code of conduct.

The Board of Education therefore expects students to not, without a bonafide and reasonable justification, publish, issue or display, or cause to be published, issued or displayed, any statement, publication, notice, sign, symbol, emblem or other representation that:

- a) indicates discrimination or an intention to discriminate against a person or class of persons
- expose a person or group or class of persons to hatred or contempt because of race, colour, ancestry, place of origin, religion, marital status, family status, physical or mental disability, sex, sexual orientation, gender identity or expression, or age.

The prohibited grounds for discrimination are to be addressed by schools in their code of conduct.

#### **District Code of Conduct**

**Expected Behavior** 

#### i) Respect

Students are expected to show respect for people, property, and the school's code of conduct. They are expected to act in a responsible manner and be respectful of the rights of others at school and school activities wherever held.

#### ii) Responsibility

Students are expected to gradually assume more responsibility for themselves, as individuals and members of society. They are expected to become more responsible for undertaking, organizing and completing their school work and for contributing to and promoting a safe, caring and positive school environment.

#### iii) Commitment

Students are expected to strive for excellence in all their school endeavours and comply with school expectations and rules for student work, attendance, behaviour, and deportment.

#### iv) Attitude

Students are expected to participate willingly and diligently in their assigned work and to undertake school activities with a spirit of cooperation and fair

play.

#### **Compliance with the District Code of Conduct**

It is expected that students will abide by the District and School Code of Conduct going to and from school, on school buses, at school, and at school activities wherever held.

#### **Retaliation Concerns**

Schools and the district will take necessary measures to prevent retaliation by an individual against a student who has made a complaint of a breach of code of conduct.

#### Reference Documents to Support the District Code of Conduct

The following Policies support the District Code of Conduct and shall be considered as an extension of the Code.

SD8 Policy 215 Sexual Orientation and Gender Identity SD8 Policy 300 Student Conduct and Discipline SD8 Bylaw #1 Student/Parent Appeal School Act, sections 85(1.1) 168 (2) (s.1) BC Human Rights Code, Sections 7 & 8



## SCHOOL DISTRICT NO. 8 (KOOTENAY LAKE) POLICY PRO-FORMA

For more information on Policy and Regulation development see Policy No. 230

Title of Proposed Policy:	
Purpose and rationale for the proposed Policy:	
Suggested wording:	
Submitted by:	

Please save and email your Policy Pro-Forma to nona.lynn@sd8.bc.ca or print and mail to: School District No. 8 (Kootenay Lake) | 570 Johnstone Road | Nelson | BC | V1L 6J2

Policy #	Policy Name (in priority order)	Status	Originating	Assignment
	Annual Student Symposia	Each Committee of the Whole is scheduling an annual Student Symposia		
102	Board Meeting Procedures & District Committees	Oct 7/14 Board referral – <b>Top Priority</b> Change of governance & committee structure – referred to Ad Hoc Policy 100's Committee	Board Referral	Apr 7/15 Board Working Session
115	Communication Protocols	Oct 7/14 Board referral – <b>Top Priority</b> referred to Ad Hoc Policy 100's Committee	Board Referral	Apr 7/15 Board Working Session
220	District Computer Network/Internet User Agreement	Nov 2017 – Ad Hoc District Computer Network/Internet User Agreement update	Board Referral	
461	School Choice & Catchment	Dec 13/16 – policy waived for 17/18 registration with 2 amendments: "continuing student" and transfer opening date change to January Draft Policies prepared – waiting for Ad Hoc Catchment/Boundary Committee to complete its work	Board Referral	
462	Schools and Programs of Choice	Dec 13/16 – policy waived for 17/18 registration with 2 amendments: "continuing student" and transfer opening date change to January Draft Policies prepared – waiting for Ad Hoc Catchment/Boundary Committee to complete its work	Board Referral	
Bylaw #2	Local School Calendar	May, 2015 - Bylaw #2 Local School Calendar Proposed Resolution: It be recommended to the Board that review of Local School Calendar Bylaw #2 be included in the Board's review of Policy 100 series and existing bylaws.	Board Referral 613	
	Section 177	April 2017 – School Act Section 177 Guidelines became Polity 213 - Maintenance of Order	Board Referral	Trustee & P&G COW Chair Suttie
	Freedom of Information	October 4/13 – Focus a whole meeting to review FOI, expression policies - Jeff will develop a process	?	

Policy # Policy Name		Status	Originating	Assignment
	(in priority order)			
<del>200 &amp;</del>	Prevention of	Dec 13/16 - P&G COW determined	Ministry of	
<del>203</del>	Violence in the	Section 177 needs new policy	<b>Education</b>	
	<del>Workplace</del>	Became Policy 213 Maintenance of	<del>referral</del>	
	Discrimination and	Order	Section 177	
	Harassment Policy	June 14/16 – placed on Priority List		
	Human Rights Code	Dec 13, 2016 – placed on Priority List	Board	Jeff
	and School Codes of		Referral	
	Conduct			
302	Student Services	September 2017 – New Policy 307 –	Board	Ben
		Physical Restraint and Seclusion in	Referral	
		School Setting – sent for field testing.		
		May 16/17 – Director Eaton will provide		
		guidelines at next meeting.		
		"hands off" legislation update		
743	Anti idling of School	September 2017 – Field Testing	Board	
743	Anti-idling of School District Vehicles	September 2017 – Field Testing	Referral	
	Cold or Extreme	May 16/17 – Policy Statement to be	Board	
	Weather	drafted for next meeting.	Referral	
	vveather	Jan 27/15	Referrar	
		Prioritized		
	Ambient Temperature	THORITIZEG	Board	
	Guidelines for District		Referral	
	Facilities		May 19,	
	racincies		2015	
721	Pesticides/Herbicides	June 14/16 – placed on Priority List	Board	
			Referral –	
			Pro forma	
	Fund Raised Monies	policy for a future meeting	Board	Jeff & Kim
	for Extra Curricular	, , , , , , , , , , , , , , , , , , , ,	Referral	
	Activities		New policy	
	Child Care Providers in	Mar 26/13	Board	Jeff to draft
	schools	Board Referral	Referral	policy.
			New policy	
NEW	Procurement and	Prioritized by P&G Feb 7/17	Board	
	Purchasing		Referral	
	_		New policy	

Policy #	Policy Name	Status	Originating	Assignment
	(in priority order)			
110	Speaking on Behalf of the Board 1996	Apr 4/14 Include all 3 paragraph statements from Policy 110 & 111 as policy statements with no regulation, and it be forwarded for field testing.	Review	Apr 7/15 Board Working Session
203	Discrimination & Harassment 2008	Policy to be reviewed by HR & BCPSEA Changes to definition of harassment	Review	
200	Prevention of Violence in the Workplace 2009	Changes to definition of harassment	Review	
300	Student Conduct & Discipline 2004	Field test for feedback: relevancy and alignment	Review	
430	Extra and Co- Curricular Activities	May 3, 2016 Meeting - Prioritized Feb 9/16 Pro forma from JSAC Feb 7/17 DPAC Pro-Forma re Transparency	Board Referral	
205	Fees, Deposits & Financial Hardship 1999	Values and operational practices discussion Feb 7/17 DPAC Pro-Forma re Transparency	Review	
304	Student Records 2002	Field test for feedback: practice and alignment	Review	
204	Criminal Records	Housekeeping: College of Teachers Amended Policy to be reviewed by HR & BCPSEA	Review	
323	Cell Phones & Digital Devices 2010	Review Policy	Review	
207	Child Abuse & Neglect 2001	<ul><li>Trilateral agreement</li><li>Changes to teacher to report</li></ul>	Review	Jeff & Ben
440	Distributed Learning 2009	<ul><li>Consult with DL staff</li><li>Combine with #442</li></ul>	Review	Jeff & Ben
502	Personnel Files 1998	Recommendations from HR	Review	Jeff & Deanna
504	Confidential Medical Records 2006	Recommendations from HR	Review	Jeff & Deanna

Policy #	Policy Name (in priority order)	Status	Originating	Assignment
711	Playgrounds	Should include construction and current practices Recommendations from Operations	Review	Jeff, Kim, Larry
111	Board Representatives 1997	See #110 notes	Review	Apr 7/15 Board Working Session
311	Head lice 2008	Change Reg. #4 regarding volunteer checks and #6 students can attend after treatment	Review	
730	Pupil Transportation 2001	<ul> <li>Combine with #731 and #732.</li> <li>Have these 3 the only agenda item.</li> <li>Ask Larry Brown to attend.</li> </ul>	Review	
731	Bus Transportation for Independent School Students 2009	See #730 notes	Review	
732	Transportation Assistance 2010	See #730 notes	Review	
740	Care/Handling of Sick or Injured Students at School 2003	Review for current	Review	
541	Administrative Mobility 1998	<ul><li>Specific language for distance of transfers</li><li>Consult PVPA</li></ul>	Review	
515	Teacher- Administrator Exchanges	Change wording of Reg. #1	Review	
710	Overnight Accommodation 1999	External organizations use of school facilities; costs etc.	Review	
720	Asbestos 1998	Update for current.	Review	
612	School Inventories 2002	Align practice and policy	Review	
216	Police Investigations in Schools 2001	Review for current	Review	

Policy #	Policy Name (in priority order)	Status	Originating	Assignment
	Authority to Superintendent and Secretary-Treasurer to sign documents on behalf of Board	Recommended by our Lawyer, Ron Bogusz	New policy	
	Board/Chair Evaluation & Monitoring Plan	Nov 4/14 Prioritized	Board Referral – New Policy	
	Superintendent Evaluation Process & Monitoring Plan	Nov 4/14 Prioritized	Board Referral – New Policy	

#### 2017-2018 Board Calendar

DATE	TIME	BOARD MEETING	COMMITTEE of the WHOLE MEETING	OTHER
September 12	1:00-2:30			Flex Meeting (Optional Use)
	3:00-4:00	Closed Board Meeting		
	5:00-7:00	Regular Open Board Meeting		
September 26	12:30-2:00		Policy and Governance	
	2:30-4:00		Education	
	4:30-6:00		Finance and Operations	
October 10	1:00-2:30			Flex Meeting (Optional Use)
	3:00-4:00	Closed Board Meeting		
	5:00-7:00	Regular Open Board Meeting		
October 24	12:30-2:00		Policy and Governance	
	2:30-4:00		Education	
	4:30-6:00		Finance and Operations	
November 14	1:00-2:30			Flex Meeting (Optional Use)
	3:00-4:00	Closed Board Meeting		
	5:00-7:00	Regular Open Board Meeting		
November 28	12:30-2:00		Policy and Governance	
	2:30-4:00		Education	
	4:30-6:00		Finance and Operations	
December 12	3:00-4:00	Closed Board Meeting		
	5:00-7:00	Regular Open Board Meeting		
January 9				Flex Meeting (Optional Use)
	3:00-4:00	Closed Board Meeting		
	5:00-7:00	Regular Open Board Meeting		
January 23	12:30-2:00		Policy and Governance	
	2:30-4:00		Education	
	4:30-6:00		Finance and Operations	

DATE	TIME	BOARD MEETING	COMMITTEE of the Whole	Other
			Meeting	
February 13	1:00-2:30			Flex Meeting (Optional Use)
	3:00-4:00	Closed Board Meeting		
	5:00-7:00	Regular Open Board Meeting		
February 27	12:30-2:00		Policy and Governance	
	2:30-4:00		Education	
	4:30-6:00		Finance and Operations	
March 13	3:00-4:00	Closed Board Meeting		
	5:00-7:00	Regular Open Board Meeting		
April 10	1:00-2:30			Flex Meeting (Optional Use)
	3:00-4:00	Closed Board Meeting		B ( a p a a a a a a a a a a a a a a a a a
	5:00-7:00	Regular Open Board Meeting		
April 24	12:30-2:00		Policy and Governance	
•	2:30-4:00		Education	
	4:30-6:00		Finance and Operations	
May 8	1:00-2:30			Flex Meeting (Optional Use)
	3:00-4:00	Closed Board Meeting		
	5:00-7:00	Regular Open Board Meeting		
May 22	12:30-2:00		Policy and Governance	
	2:30-4:00		Education	
	4:30-6:00		Finance and Operations	
June 12	1:00-2:30			Flex Meeting (Optional Use)
Julie 12	3:00-4:00	Closed Board Meeting		riex ivieeting (Optional ose)
	5:00-4:00	Regular Open Board Meeting		
June 26	12:30-2:00	Regular Open Board Meeting	Policy and Covernance	
Julie 20			Policy and Governance	
	2:30-4:00		Education	
	4:30-6:00		Finance and Operations	